



**Greys
Education
Centre**
Aspirational • Collaborating

Article 23: *You have the right to special education and care if you have a disability, as well as all the rights in this Convention, so that you can live a full life.*

Article 42: *You have the right to know your rights! Adults should know about these rights and help you learn about them, too.*

Admissions Policy

Policy Status: Statutory

Review Cycle: Annually

Owner: Headteacher

Date: September 2025

Approved by: Greys LGB

Date: September 2025

Review Date: September 2026

Introduction

Greys Education Centre is an Alternative Provision Academy for pupils aged 5 to 16. The provision at Bromham provides for excluded and partnership pupils aged 5 to 11 (Primary).—The provision at Kempston provides for pupils aged 12 to 16 who have been excluded from school or are on a partnership placement.

In addition, the HIVE provision is also located at the Bromham site. This caters for Primary aged pupils who have an Education Health and Care plan with Social, Emotional and Mental Health as the primary need.

Greys Hospital Education service provides education on Riverbank ward in Bedford hospital and an Outreach service in the community.

Our aim is to ensure pupils receive outstanding educational provision and, as appropriate, are reintegrated back into mainstream education or transitioned to specialist provisions.

Admission Arrangements

We are funded for a set number of pupils on each site. We are also commissioned to facilitate for a number of additional pupils, as appropriate, and these arrangements are made clear in the appropriate service level agreements.

Placements at Greys Education Centre will be considered in the following ways:

- Pupils permanently excluded from school will be referred to Greys by the Local Authority, who commission Greys Education Centre to provide full-time provision.
- Access to the Primary and Secondary provisions for a Partnership Placement is through a panel overseen by Early Help at the LA. Schools can request a Partnership Placement by completing an EHA or raising a request via TAF. Agreement must be sought with parents/carers for these pupils to attend Greys Education Centre. Partnership Placements are usually six weeks: pupils are dual rolled with Greys Education Centre and it is fully expected that they will return to the partnership school.
- Access to the Hospital Education Team is through school referral in consultation with a medical professional – usually a Consultant Paediatrician. These referrals are sent to Early Help Hub (earlyhelphub@bedford.gov.uk) and may be subject to scrutiny by the Borough.

Admissions Criteria

In the event of oversubscription of referrals, there will be a consultation with the authority to deem whether it is appropriate to commission further placements. Also, the following priority criteria will be applied:

- Whether the pupil has an EHCP
- Whether the pupil is 'looked after' or has previously been 'looked after'
- Where medical and/or social circumstances set out that Greys Education Centre is the most appropriate place for the pupil – written evidence must be provided from a relevant professional.
- Pupils who live nearest to the school determined by straight line distance from the school site to the pupil's home address

In the event that two or more pupils live at the same address, the ultimate tie-breaker will be random selection.

Where Greys is deemed 'full', Partnership Placements may have to end in order to allow for excluded pupils. The Borough and schools will be consulted before this happens.

Hive places are applied for via Bedford Borough SEND Team.

Definitions

Looked after children

A 'looked after' child is a child who is in the care of the authority or is being provided with accommodation by a local authority in the exercise of their social services functions – Section 22 (1) of the Children Act 1989.

Previously 'looked after' children

This is a child who, after being 'looked after' became subject to an adoption, residence or special guardianship order.